



Chipperfield Parish Council,
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CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on 4th April 2023 @ 7.45 at the Blackwells The Common Chipperfield WD4 9BS

*Councillors Present: K Cassidy- **Chairman**, G Bryant, J Miller, W Bathurst, and L Hinton.*

In attendance: Mrs U Kilich (Proper Officer), five members of the public, and Borough Councillor Stewart Riddick.

77/22 TO RECEIVE AND APPROVE APOLOGIES OF ABSENCE

To accept and approve apologies for absence

RESOLVED, proposed by Cllr Bryant, seconded by Cllr Miller to accept apologies of absence from Cllr McGuinness and Cllr Heaphy for the reasons stated in the email. Unanimously agreed.

Apologies of absence also received from County Councillor Richard Roberts, Borough Councillors Adeleke and Barrett.

78/22 DECLARATIONS OF INTEREST

To accept and declare interest linked to any of the Resolutions.

There were no declaration of interest.

79/22 MINUTES

- a. To approve the minutes of the meeting of 2023.

RESOLVED, proposed by Cllr Bryant, seconded by Cllr Hinton to approve the Minutes of 14th March 2023 as a true and accurate record, and as such, be duly signed by the Chair. Unanimously agreed.

- b. Matters arising from previous Minutes
Nothing to report.

80/22 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

Planning Application for The Yard at Chapel Croft one has been withdrawn and another application submitted is pending.

The planning application behind Osteria has been withdrawn.

Cllr Riddick will follow up on SANG and Apostles Pond with DBC, this is to clarify whether the budget for SANG will cover Apostles Pond. There has been no response from DBC. the pond survey that was carried out by the Wildlife Trust.

81/22 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

For any items you are not able to “click” please email the Clerk for information.

Items (a) to (k) have been circulated to Councillors by email and are included here for recording purposes.

- a. Levelling Up and Regeneration Bill 17/02/2023. For further information, [Click here](#)
- b. Minutes of the Dacorum Environmental Forum quarterly meeting Feb 9th, 2023. For further information, [Click here](#)
- c. Open Door Community Garden 1/03/23. For further information, [Click here](#)
- d. HCC Digital and technology strategy - any questions or comments about the strategy, or ideas for any collaborative projects, please. For more information, [Click here](#)
- e. HAPpy Camps return this April - Bookings open on Monday 6th March. For further information, [Click here](#)
- f. The Hertfordshire (Various Roads, Northchurch) (20 mph Zone) Order 2023 6/03/2023. For further information, [Click here](#)
- g. Carbon Literacy training launch event for Parish, Town and Community Councils - 20/3/23 - Free To Member Councils. For further information, [Click here](#)
- h. Proposed changes for the use of the Caretakers bungalow at Bridgewater School. For more information please, [Click here](#)
- i. Latest news from DBC re Election 2023 (for Councillors only)
- j. Parking issues by the storeroom behind the post office – letter issued by the management company regarding parking spaces being abused by the residents. The Clerk has written to the management company to let them know that CPC only uses the parking space allocated that has been allocated. The costs implication for CPC regarding the service charge will be £100.
- k. Superfast fibre internet connection in Chipperfield

82/22 Public Participation 15 Minutes total (Max 3 minutes per Person)

Restoration of the ponds, the bottom of Croft Lane application of the bungalow the grass verge has been removed.

1. A member of the public asked what CPC will be doing about the grass verge destroyed, Cllr Roberts will investigate this. A member of the public offered his help with anything that needs to be done.
2. The grass verge on Croft Lane is being destroyed by contractors, the Clerk will follow up with Cllr Roberts. Should the problem persist, the Clerk will write to Kyle Dalton Planning Enforcement at DBC.

83/22 FINANCE AND GENERAL PURPOSE

- a. Cllr Cassidy to proposes to accept the Year End Summary report, bank reconciliation and Management reports.
RESOLVED, proposed by Cllr Bryant, seconded by Cllr Bathurst. Unanimously agreed. The Council has worked with £1.4k deficit which will be covered from general reserves.
- b. Cllr Cassidy proposes to accept the payroll services increase, £29 plus VAT monthly and annual charge at £64 plus VAT.
RESOLVED, proposed by Cllr Cassidy, seconded by Cllr Hinton. Unanimously agreed.
- c. To discuss electric cable on the allotment
It was noted that the Council members are not satisfied with the cable on the allotment. The Clerk to find out if the cables were installed by certified electrician.
- d. Tennis club installation of floodlights to front court.
Tennis Club installation has been approved and the work will be commencing shortly.
- e. To update on Sang
since last draft version 4 there are no more updates. Cllr Miller suggested that the document needs tidying up and to submit to DBC.
RESOLVED, proposed by Cllr Cassidy, seconded by Cllr Bathurst to finalise the report, and send to DBC. The report should be copied Luke Johnson Trees and Woodland Officer (DBC), and an update on the pond.
- f. Disabled parking in the Church car park (possible marking)
There is a concern about the marking on the disability parking space.
RESOLVED, proposed by Cllr Cassidy to attach a post to the existing one, additional sign on the post, seconded by Cllr Bathurst. Unanimously agreed.
- g. Update on APM and post-election activities and timetable of events
At the Annual Parish Meeting the purpose will be to inform the parishioners of what the Council has achieved. Chip News will insert two page to explain. Cllr Cassidy is waiting for Planning, Allotment and School information.
- h. Car park maintenance
Nothing to report.
- i. Update on completion of storeroom
Cllr Cassidy informed members that the paper work all complete and it is now the property of CPC and service charge of £100 per annum.
- j. Village award update
The person selected will be invited to attend the APM.
- k. Chip news contributions
Cllr Cassidy waiting for Planning, Allotment and School news to update.

- l. Defib update
Cllr Cassidy suggested in an emergency to call 999 for the nearest defib. .
- m. HAPTC latest news on election and training – training programme will be running for new councillors.

84/22 REPORT FROM WORKING GROUPS

1. OPEN SPACES

Cllr Bathurst reported that two big trees were down, one by the old Range Rover garage at the weekend of the DofE weekend, Clayton Rae came and cleared the path. The other tree was on the woodland which was dealt immediately by Luke Johnson.

2. YOUTH AND EDUCATION

It was reported that the Head Teacher at St Pauls School is leaving.

3. POLICE REPORT

Combined with Bovington Chipperfield and Flaunden total number of crimes is 35 across the area, this is reported to be a low crime area.

4. HIGHWAYS

Nothing to report.

5. PLANNING

Number of applications coming through are slow, due to staffing issues at DBC. Appeal on the Martlets is pending, further information can be submitted to DBC.

6. ALLOTMENTS

An update of all the allotments not cultivated has been received by the Clerk. The Clerk to write to allotment holders who have not managed the allotments.

85/22 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

86/22 DATE OF NEXT MEETING

The next meeting will be held on the 16th of May 2023 following the planning meeting @ 7.45 at The Village Hall The Common WD4 9BS.

The meeting concluded at 21.00.